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COVERSTAFF HEALTH AND SAFETY POLICY STATEMENT

Coverstaff Recruitment is 100% committed to the Health and Safety of everyone, we understand that working smarter, participating together and collaborating to eliminate risks, will ultimately result in us working safer.

Management will:

- Ensure that safety is the number one priority, by setting H&S objectives, including these in performance measurements and ensuring adequate resource are allocation to meet and maintain the objectives.
- Have a H&S Quality Management System (QMS) that is known. The QMS will set out the strategy, inform, review, educate, and reflect the commitment and requirements of H&S.
- Ensure the identification, assessment and control of all hazards in the workplace is undertaken in a collaborative and participatory manner. Seeking to Eliminate, Isolate, and Substitute hazards to minimise the risks on all sites.
- Ensure all incidents are investigated and communicated. Seeking to provide corrective action outcomes in an effective manner.
- Ensure all work sites have an ongoing mechanism in place for representation and participation in H&S including but not limited to induction, safety training, employee representation, supervision, hazard management and feedback to make improvements to H&S.
- Provide staff and representatives with the opportunity to be involved in the hazard management process, injury reduction and rehabilitation objectives. Encouraging acting in good faith to solve all issues.
- Support, adhere to and promote The Health & Safety at Work Act and all associated amendments, regulations and legal requirements, always looking for ways to continuously improve H&S systems and practices.

Employees will:

- Actively participate, engage and contribute to hazard identification, hazard management and injury reduction processes. This will include prompt reporting of any incidents, accidents and H&S concerns.
- Adopt and abide by safe work practices, procedures, instructions and understand the seriousness of noncompliance with H&S.
- Be proactive, engaged and encourage everyone to be involved in health and safety. This involves supporting health and safety representatives, policies, practices, instructions and always acting in good faith to solve any issues.
- Report incidents promptly, accurately and participate in investigation and corrective action processes.
- Participate in and promote safety, rehabilitation and return to work programmes.

Date: 1st June 2017

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Signed: James Flynn

Managing Director